

**How to generate Table 73 (Budget Update Transfer Voucher Report) report in ITMIS system**

BTBL73R2		FR66 TRANSFERS AND SUPPLEMENTARY ESTIMATES							PAGE NO: 0001
HEAD	PG	PRJ	SPR	OBJ	FI	DATE	AUTHORITY	DR	T O T A L
A M O U N T									
NO CR									
1	1	1		1002	11	2016	1371	DR	24,540.14
									CR
									24,540.14DR
1	1	1		1102	11	2016	S823C	DR	113,400,000.00
1	1	1		1102	11	2016	1371	DR	2,253,378.41
									CR
									115,653,378.41DR
1	1	1		1203	11	2016	1183	DR	339,500.00
									CR
									339,500.00DR
1	1	1		1301	11	2016	S1337	CR	96,800,000.00
1	1	1		1301	11	2016	S823C	DR	96,800,000.00
									96,800,000.00CR
									96,800,000.00DR
1	1	1		1302	11	2016	1371	DR	1,113.08
									CR
									1,113.08DR
1	1	1		1303	11	2016	1371	DR	2,207.06
									CR
									2,207.06DR
1	1	1		1401	11	2016	1169	DR	1,000,000.00
									CR
									1,000,000.00DR
1	1	1		1402	11	2016	1371	DR	8,355.79
									CR
									8,355.79DR
1	1	1		1403	11	2016	1183	DR	7,600,000.00
1	1	1		1403	11	2016	1371	DR	138,713.68
									CR
									7,738,713.68DR
1	1	1		1404	11	2016	1371	DR	76,455.43
									CR
									76,455.43DR
1	1	1		1405	11	2016	1371	DR	9,362.72
									CR
									9,362.72DR
1	1	1		2003	11	2016	S1337	CR	211,700,000.00
1	1	1		2003	11	2016	S823C	DR	211,700,000.00
									211,700,000.00CR
									211,700,000.00DR
1	1	1		2102	11	2016	1369	DR	8,496.49
									CR
									8,496.49DR
1	1	1		2103	11	2016	1369	DR	3,132.96
									CR
									3,132.96DR
1	1	2		1002	11	2016	1370	DR	4,075,681.20
									CR
									4,075,681.20DR
1	1	2		1003	11	2016	1370	DR	7,771,223.03
									CR
									7,771,223.03DR
1	1	2		1102	11	2016	1170	DR	700,000.00

Initially, user needs to generate the report, Budgeting & Appropriations report function. Let see how to generate the Budget Update Transfer Voucher Report for generate the FR66 Transfer and Supplementary Estimates details.

**Click - Menu ➡ Budgeting & Appropriation ➡ Reports ➡ Budget Update Transfer Voucher Report**

**Budget Update Transfer Voucher Report**

Criteria: **Summary** (selected), Detail

\* Report Type: Detail

\* Fiscal Year: 2017

Fiscal Period From: JANUARY

Fiscal Period To: DECEMBER

Budget Control Voucher Type: [Dropdown]

Budget Office: [Text Box]

Voucher Number: [Text Box]

Classification: [Dropdown]

Voucher Amount From: [Text Box]

Voucher Amount To: [Text Box]

**1** Select the fiscal year and month

Voucher Date: [Text Box]

After selecting the fiscal year, user can generate the report but here, advance filtering criteria is used to customize the report.

Voucher Amount From: [Text Box]

Voucher Amount To: [Text Box]

Voucher Date: [Text Box]

Budget Control Type: Budget

Hierarchy Rollups Coa Elements: [Dropdown]

Coding Block Filter Type: Hierarchical Coding Block Elements

Segment	Concept	Group	Hide Element Filter	From	To	Filter	Sub Total
ORGANIZATION	AGENCY - SPENDING AGENCY (3)			008	008		

**2** **3** **4** Type the "Head Number"

Once generated the report, system populates a message to view the report. Then user can open and view the report in internal message function

Government of Sri Lanka

Search... Menu My Menu

**Budget Update Transfer Voucher Report**

1

2 OK

Click "PDF Button" to create the report in PDF format

Criteria

\* Report Type: Detail

\* Fiscal Year: 2017

Fiscal Period From: JANUARY

Fiscal Period To: FEBRUARY

Budget Control Voucher Type: [Dropdown]

Budget Office: [Text Field]

Open the internal message function to view the messages and follow the following steps to view the report

My Menu

Training Team - PMU - Ministry of Finance

Internal Messages

Click to open the "Report server notification" message

Previous 1-25 of 29 Next 4

Select All | Select None

Select	Status	From	Subject	Date	Read	Due	Action
<input checked="" type="checkbox"/>	●	Itmismu4	Report Server Notification - AccountAnalysisDetailReport	8/10/2019 09:20:14			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000038) transition assigned to you	29/8/2019 10:05:58			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000037) transition assigned to you	29/8/2019 10:02:37			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000036) transition assigned to you	29/8/2019 10:01:19			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000035) transition assigned to you	29/8/2019 10:00:02			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000034) transition assigned to you	29/8/2019 09:59:07			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000033) transition assigned to you	29/8/2019 09:58:12			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000032) transition assigned to you	29/8/2019 09:56:40			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000031) transition assigned to you	29/8/2019 09:55:39			
<input type="checkbox"/>	●	Itmismu4	There is a new Update Cadre (Code = 00000000000000000030) transition assigned to you	29/8/2019 09:54:18			

Report generated date and time

Internal Messages

You have 29 New Messages.

Dashboard

Session Details

User: itmismu4, Language: English, Logout

**Internal Messages**

Send E-Mail? ☐  
 Requires Action? ☐  
 Receive Read Notice? ☐  
 Receive Action Notice? ☐  
 Date: 8/10/2019 09:20:14  
 Read: **Verify the Report date and time**  
 Due:   
 Action:

Attachments

**Attachment Information**  
 Title: AccountAnalysisDetailReport  
 By: Itmispmu4 Itmispmu4 On: 8/10/2019

**File Name (Click to Download)**  
 AccountAnalysisDetailReport-ID:FP-DC-WAS-1-57172-1570466048388-3:6:1:111.PDF  
 Size: 392 KB

**Click here to download the report**


**Once it is downloaded, click to open the report**

AccountAnalysisD....PDF AccountAnalysisD....PDF CadreBudgetRepo....XLS

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 Powered by FreeBalance Application Suite Srilanka[72911] rev:86106

Training Team - PMU - Ministry of Finance

System facilitates to generate the reports in various file formats such as PDF, Excel, RTF, ODT, ODS, XLS. Below image shows a PDF format of a Budget Update Transfer Voucher Report.



Government of Sri Lanka

Ministry of Finance

Budget Update Transfer Voucher Report

Report Date : 18/10/2019

Report Time : 11:31:07

User : Itmispmu4

Page 1 Of 2

Fiscal Year

:

2017

Fiscal Period

:

JA To FEB

N

Filter Criteria

:

Budget Control Type - Budget; Fiscal Period From - JAN; Fiscal Period To - FEB; Hierarchical Coding Block Elements - ORGANIZATION : SPENDING AGENCY (3) (From : 008) (To : 008)

Sort By

:

Voucher Number - Upward

Group By

:

Workflow Status

Voucher Number	Voucher Date	Budget Control Type	Voucher Type	Budget Office	Workflow Status	Voucher Description	Coding Block	Debit Amount	Credit Amount
008 National Police Commission								82,926,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0121100810080100021003	9,500,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0111100810080100021409	4,000,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0111100810080100022102	100,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0111100810080100021203	20,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0111100810080100021301	650,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0111100810080100021201	550,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0111100810080100021202	1,700,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0111100810080100021401	3,000,000.00	0.00
BCUV34	28/10/2017	BUDGET	Update	0	Approved	Initial Budget Plan from Budget Planning	0111100810080100021402	1,000,000.00	0.00